To: Child Care Professionals

From: Louisiana Pathways Scholarship Department

Re: Early Childhood Ancillary Certificate Program Scholarship
For BESE approved CDA training

Thank you for your interest regarding the Louisiana Pathways Early Childhood Ancillary Certificate Program Scholarship for BESE approved CDA training. Earning your CDA is the best first step towards providing quality care for Louisiana’s children!

This scholarship will cover your tuition to attend CDA training offered by one of the BESE approved Early Childhood Ancillary Certificate Programs. It will be up to you to choose a program and complete the required registration for that program.

Listed below are the minimum scholarship eligibility requirements:

1. You must be enrolled and actively participating in the Louisiana Pathways Early Learning Center Career Development System.
2. The statewide scholarship program is open to individuals working in Louisiana Type III licensed early learning centers and registered family child care homes (must currently be approved to accept CCAP).
3. Scholarship applicants / recipients must currently work part-time (at least 16 hours/week) or full-time in the early learning center as the director, assistant director, lead teacher, or assistant teacher. Admission into Early Childhood Ancillary Certificate Programs will be prioritized for lead teachers.
4. Type I and Type II licensed early learning centers and their employees are prohibited by law from directly or indirectly receiving any state or federal funds other than those received solely for the food and nutrition program and are therefore not eligible for Louisiana Pathways scholarship funds.

Scholarship payments will go directly to the sponsoring agency. We will notify you as soon as possible after a review of your application. If an award is granted, Louisiana Pathways will mail you an award letter which will include an award agreement that will need to be signed and submitted back to Louisiana Pathways.

Scholarship eligibility will be verified after each tuition interval throughout the duration of the training program. Eligible employment and satisfactory grades must be maintained in order for full payment to be made to the sponsoring agency on your behalf.

Once you complete the training program and meet the CDA requirements as stated by the Council for Professional Recognition, you may also apply for the Louisiana Pathways CDA Credential Assessment Fee Scholarship.

Thank you for your commitment to high quality early child care in Louisiana. For additional assistance, please contact the scholarship office at (318) 677-3163 or (800) 245-8925 or by email: cowanj@nsula.edu.
Early Childhood Ancillary Certificate Program Scholarship
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***Please print all information clearly, preferably in blue ink:

Section I – Applicant Section (to be completed by scholarship applicant)

Name_______________________________________________________
Social Security # _____ XXX - XX -__________
Date of Birth ____/____/______
Mailing Address_________________________________________________________________________
City/State ________________________________ Zip Code _______________ Parish__________________
Phone # Home (____) ___________ Work (____) ___________ Cell (____) ___________
Email Address __________________________________________________
Is this your first time applying for a Louisiana Pathways scholarship (of any kind)? Yes or No

Education Information:

What is the last school you attended?
Institution: _________________________________ ___________________________ _______
Name of School                  City                                       State

What is your highest level of education?

□ GED   □ High School Diploma   □ A.A.    □ A.S.    □ B.A.    □ B.S.
□ M.A.   □ M.S.       □ Ph.D.    □ Other: ______________________________

Which Early Childhood Ancillary Certificate Program will you be attending?
□ Agenda for Children (New Orleans)
□ Volunteers of America (Baton Rouge)
□ Children’s Coalition (Monroe)
□ NSU Child and Family Network (Shreveport)
The information on this application is accurate to the best of my knowledge. I give consent for the program I have chosen to share my personally identifiable information including but not limited to my schedule, fees, and my grades with Pathways Scholarship staff in order to determine eligibility for scholarships.

_____________________________________________ ________________________
Applicant’s Signature              Date

Section II – Employer Section (to be completed by employer, applicant cannot verify their own employment)

Current Employment Verification:

Center Name: ___________________________________________________________

License # ___________________   License Type:   I,   II,   III   (please circle)

Physical Address _______________________________________________________________

City/State/Zip __________________________________________________________________

Type of Program:
☐ Family Child Care Home
☐ Early Learning Center
☐ Early Head Start
☐ Head Start
☐ Other (explain):_________________________________________

Start date:_______________________

Enter the number of current hours per week spent in each job area(s) (not to exceed 40 hours):

_____ Director           _____ Assistant Director

_____ Lead Teacher  _____ Assistant Teacher

_____ Other ___________________________________

I certify that the above information is true and correct, and I recommend and support this applicant’s desire to attend their chosen Early Childhood Ancillary Certificate Program.

____________________________________________          Contact phone__________________________
Print Employer/Director’s Name

____________________________________________          ________________________
Employer/Director’s Signature                        Date

Email address__________________________________________
Once completed, give this form to the Early Childhood Ancillary Teaching Certificate Program representative. They will forward your information to Louisiana Pathways along with your proof of registration, schedule, and tuition information.